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7 May 1984

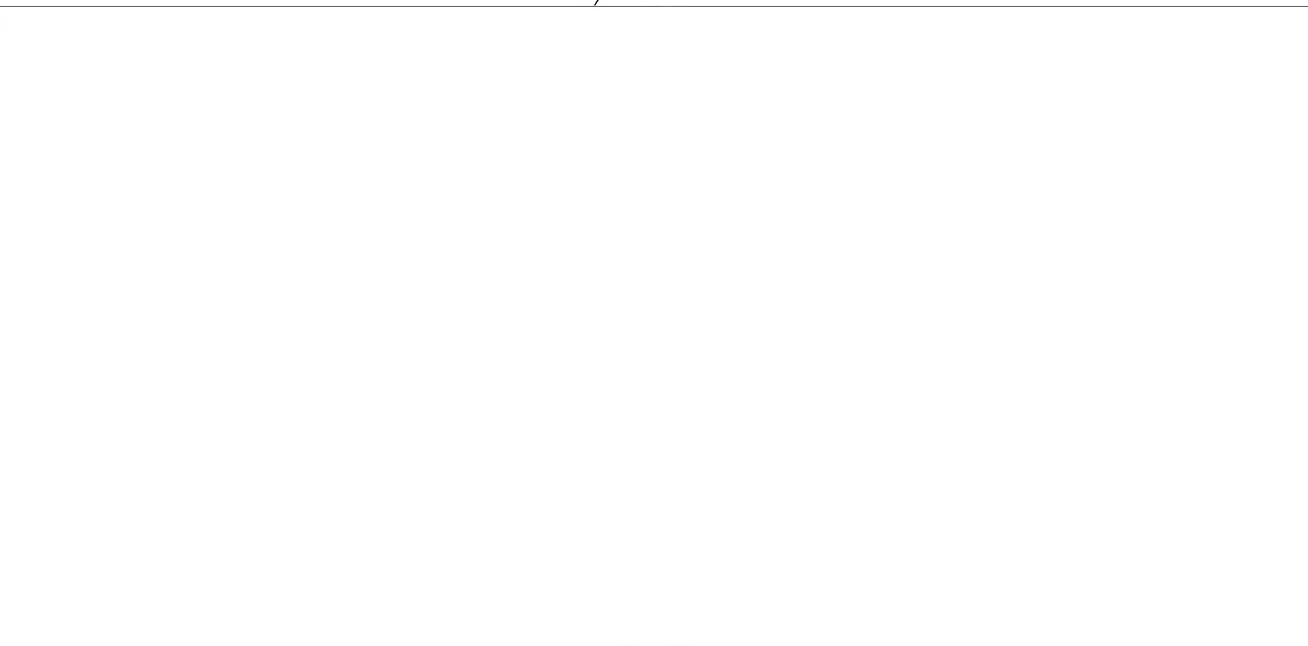
Weekly Report

Directorate of Administration

- The Office of Finance is making necessary adjustments to the Agency's payroll system to implement the recently legislated one-half percent increase in pay rates as well as the 8 percent decrease in the basic Federal Employees Group Life Insurance premium rates. Both changes are scheduled to become effective with the pay period beginning 13 May.
- Approximately 2,000 people visited the Headquarters Building during Family Visitation Day on 28 April. Families viewed a film on the Agency in the auditorium and visited displays and offices in the building.
- Installation of the new running track and Durathon rubber sports surface for the gymnasium and locker rooms has begun. This project will take approximately two weeks to complete.
- As part of our "excellence" efforts, the Office of Personnel Family and Employee Liaison Office (FELO) continues to expand its activities by conducting and participating in more training courses. At FELO's initiative, the CT Orientation and COS Seminar have been expanded to include spouses of the participants, and FELO itself manages the expanded sessions separately from the regular programs. FELO is also responsible for the recent running of the highly successful Spouse Seminar.

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Directorate of Operations - No report.

Directorate of Science and Technology

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TOP SECRETDirectorate of Intelligence

- ALA provided a written briefing on Guinea for Vice President Bush and briefed HPSCI on Honduras, Congressman Pease on El Salvador, and Senator Pell on the status of the Angolan-South African disengagement pact and UNITA.
- NESA prepared a typescript for Vice President Bush on Arab Efforts to Curtail Trade with Iran: Problems and Prospects.
- OSWR briefed the Deputy Director of the President's Office of Science and Technology Policy (John McTague) on certain policy issues regarding technology losses related to U.S. universities and will prepare a draft report on the extent of Soviet targetting of U.S. universities and losses through these and other open sources.

National Intelligence Council

- Coordination has begun on the following interagency papers: an IIA on Impending Availability of Unclassified High Resolution Imagery: Likely Reactions and Implications for U.S. Interests and an IIM on Recent Soviet Military/Political Activity. ✓
- NIO-at-Large (David Low) briefed Vice President Bush on nuclear developments. *File*
- 25X1 — NIO/Counterterrorism (David Whipple) and A/NIO/CT [] formatted and coordinated draft contributions for the DCI's input [] from DDO, DDI, OMS, 25X1
 FBIS, NPIC, OSO, ORD, OD&E, State, and DoE.
- NIO/East Asia and Narcotics (David Gries) participated in a briefing of the Vice President for his trip to Japan, and spoke on China at a gathering of U.S. Government officials at the Brookings Institution.
- 25X1 — A/NIO/FDIA [] briefed SAFSS on key judgments of the Integrated Damage Assessment; with [] Chairman, IPC, met with [] CSI/OTE, 25X1
 regarding the terms of reference of a study by [] on executive level 25X1
 disclosures; discussed DDAC modalities with DDAC Committee Members
 [] C/A-05/NSA, and William Howells, D/Political-Military Analysis/INR. 25X1
- 25X1 — NIO/Warning (David McManis) met with [] concerning warning
 initiatives that will be discussed during Mr. McManis' upcoming visit.
- 25X1 — []

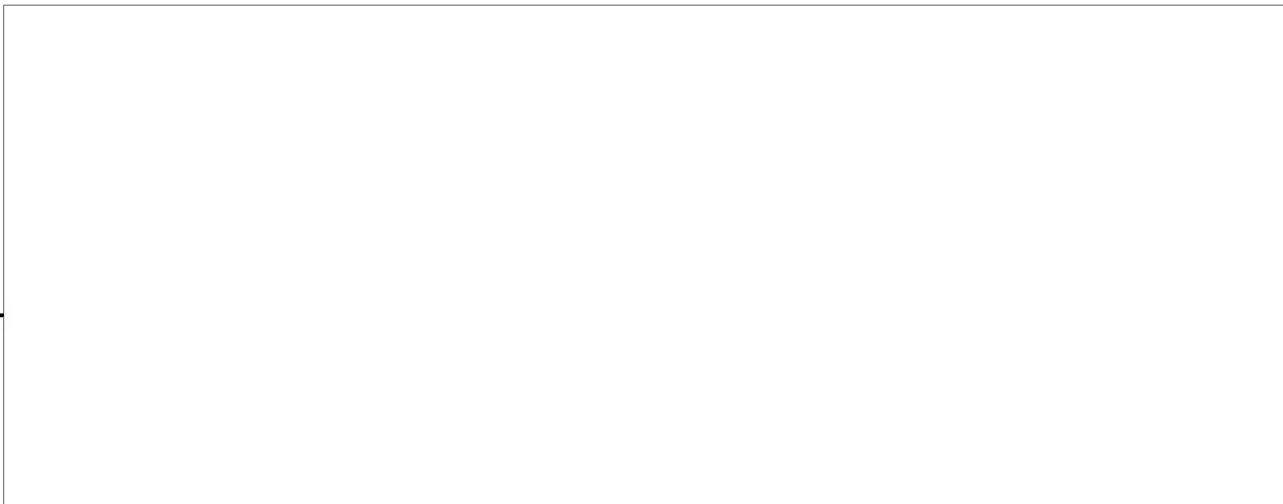
Office of General Counsel

- The Attorney General has finally signed the CIA/DEA Procedures governing the coordination of narcotics intelligence activities abroad, bringing to a close protracted and intense negotiations between DEA, DoJ and CIA. ✓
- 25X1 — []

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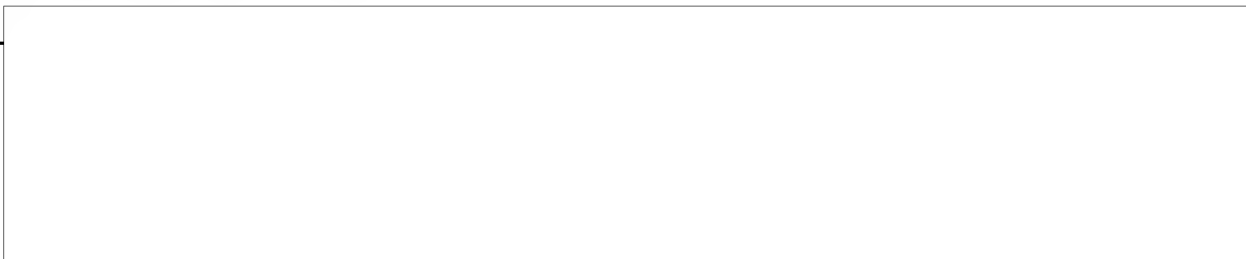
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Office of Inspector General

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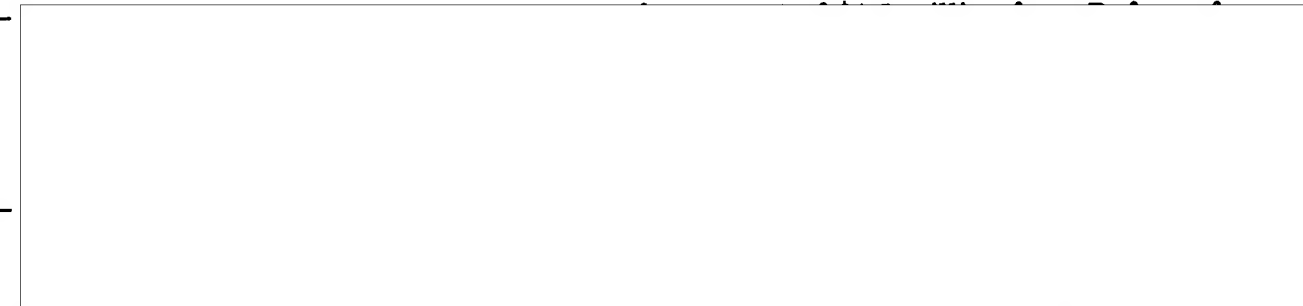
- During the period 4-6 June we will hold our annual office conference [redacted] The DDCI will join us during the evening of 4 June, and the Director of Communications will spend the evening of 5 June with us.

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Office of Comptroller

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- Russell Bryon Neely has recently been assigned as the OMB examiner for the CIA account. He is new to OMB, only recently having acquired his MBA.

Office of Legislative Liaison

- At 9:30 a.m. on Thursday, 10 May, the Executive Director will appear before the House Government Operations Subcommittee on Government Information, Justice and Agriculture to present testimony in support of H.R. 5164, our FOIA legislation. We have been informed by the Subcommittee staff that the bill will be amended to add on

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a provision which would prohibit agencies from using the Privacy Act as a basis for withholding information under the FOIA. This provision would not affect CIA but is opposed by the DoJ. With the addition of the amendment, we believe the bill should move quickly up to the full Government Operations Committee for its consideration in June.

Public Affairs Office

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- PAO declined requests from "60 Minutes" and Cable News Network for TV interviews with the DCI.

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Upcoming Calendar

DDCI out of city through 13 May.

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- 9 May - Meeting with PFIAB (DCI)
 - 10 May - Executive Committee Meeting: (ExDir)
 - Briefing of House Government Operations Subcommittee on Government Information, Justice and Agriculture re H.R. 5164 (FOIA) (ExDir)
 - Meeting with Assistant to the President for National Security Affairs (DCI)
 - 11 May - Breakfast with Secretary of Defense (DCI)
 - Lunch with Secretary of State (DCI)

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DDA 84-0046/17
4 May 1984

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 4 May 1984

1. Progress reports on tasks assigned by the DCI/DDCI:

None

2. Items/events of interest:

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b. Restoration of the historic city maps in the first floor Headquarters elevator wells is being undertaken with the assistance of personnel from the Cartography and Design Group, Office of Current Production and Analytic Support, DDI.

c. The Office of Finance is making necessary adjustments to the Agency's payroll system to implement the recently legislated one-half percent increase in pay rates as well as the 8 percent decrease in the basic Federal Employees Group Life Insurance premium rates. Both changes are scheduled to become effective with the pay period beginning 13 May.

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e. Approximately 2,000 people visited the Headquarters Building during Family Visitation Day on 28 April. Families viewed a film on the Agency in the auditorium and visited displays and offices in the building.

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f. Installation of the new running track and Durathon rubber sports surface for the gymnasium and locker rooms has begun. This project will take approximately two weeks to complete.

g. As part of our "excellence" efforts, the Office of Personnel Family and Employee Liaison Office (FELO) continues to expand its activities by conducting and participating in more training courses. At FELO's initiative, the CT Orientation and COS Seminar have been expanded to include spouses of the participants, and FELO itself manages the expanded sessions separately from the regular programs. FELO is also responsible for the recent running of the highly successful Spouse Seminar.

h. A team of Agency reviewers has completed all but 107 archive boxes of the OSS records that were accessioned to the National Archives and Records Service (NARS). The reviewers have been tabbing documents mostly because of foreign liaison connections that should be cleared with the foreign government concerned before the documents are released to the public.

i. We are writing to the Office of Management and Budget (OMB) regarding the Agency's concern that income tax reimbursement and the use of a domestic relocation service has not yet been approved. With the upcoming summer moves, our employees will be missing a benefit if OMB doesn't soon approve policy and guidelines for implementation. OMB is being asked when we can expect implementation of these two benefits to take place.

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k. A doctor from the Office of Medical Services made a presentation to the Agency Wang Users Group on "Health Factors Involved in Working with a CRT." This session was videotaped and will be catalogued and registered by the Office of Central Reference for distribution. We also plan to make this videotape available to anyone in the Agency Headquarters as well as overseas facilities. Health factors are of continuing concern to users of CRTs.

3. Significant activities anticipated during the coming week:

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b. On Wednesday morning, 9 May, the DDA will attend the Annual Presentation of the Travis Trophy and Director's Trophy awards at NSA.

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Harry E. Fitzwater

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